

Application Form

For your application to be processed you must answer all questions (including the reverse side)



A. AGENT DETAILS

C+Weber – Glen Iris

38 High Street, Glen Iris Vic 3146

Phone no: 03 9885 2444
Fax no: 03 9886 9555
Email address: rentals@cwglenisir.com

B. PROPERTY DETAILS

1. What is the address of the property you would like to rent?

Postcode

2. Lease commencement date?

Day Month Year

3. Lease term?

Years Months

4. How many people will normally occupy the property?

Adults Children

C. PERSONAL DETAILS

5. Please give us your details

Mr Ms Miss Mrs. Other

Given name/s Surname

Date of Birth Driver's licence number

Driver's licence expiry date Driver's licence state

Passport no. Passport country

Pension no. (if applicable) Pension type (if applicable)

6. Please provide your contact details

Home phone no. Mobile phone no.

Work phone no. Fax no.

Email address

7. What is your current address?

Postcode

D. UTILITY CONNECTIONS

IVCAG

If you would like assistance, (at no additional charge) with the connection of telephone, electricity and gas to your new home then tick the box below. UtilityOne will then contact you and explain the details of the services available.

8. Please contact me regarding CONNECTION of my utilities

NB: MAINS SWITCH MUST BE IN OFF POSITION FOR ELECTRICITY SUPPLIER TO CONNECT.

Utility connection services are provided by: **UTILITYONE**

Phone: 13 18 19 Email: contact@utilityone.com.au
Fax: 1300 73 18 19 Web: www.utilityone.com.au

If the box in this section is ticked, UtilityOne will use the information on this page to explain the services offered and to undertake any connection and disconnection services authorized (including the provision of information to utility companies). All details on this page must be completed for the service to be provided. Personal information collected by UtilityOne may be accessed by contacting UtilityOne using the contact details above. Normal service provider fees or bonds may apply.

E. DECLARATION

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain personal information about me from:

(a) The owner or the Agent of my current or previous residences;
(b) My personal referees for this application
(c) My current and past employers;
(d) Any person who maintains any record, listing or database of defaults by tenants;

and I authorise and consent to each of those persons providing requested personal information about me to the Agent.

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to:

(a) communicate with the owner and select a tenant
(b) prepare lease/tenancy documents
(c) allow tradespeople or equivalent organisations to contact me
(d) lodge/claim/transfer to/from a Bond Authority
(e) refer to Tribunals/Courts & Statutory Authorities (where applicable)
(f) refer to collection agents/lawyers (where applicable)
(g) complete a credit check with NTD (National Tenancies Database)
(h) transfer water account details into my name

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware that I may access personal information on the contact details above.

If section D is completed, I consent to the disclosure of this page of the application form to UtilityOne Corporation ACN 096 897 880 for the purpose of enabling UtilityOne to offer the connection and disconnection services to me. Where UtilityOne is requested to arrange for the provision of the services, I consent to UtilityOne disclosing personal information it has collected about me to utility service providers for that purpose and to obtain confirmation of the connection or disconnection. I consent to UtilityOne disclosing confirmation details (including NMI, MIRN, telephone number, water company) to the Agent. I acknowledge that the Agent, its employees and UtilityOne may receive a fee/benefit from a service provider in relation to the connection of a utility service. **I acknowledge that neither UtilityOne nor the Agent accepts any responsibility for: any delay in, or failure to arrange or provide for, any connection or disconnection of a utility, or for any loss in connection with such delay or failure.**

Signature Date

X

N.B. Both sides of this application must be completed

Property manager name

Application faxed to UtilityOne (if required)

F. APPLICANT HISTORY

9. How long have you lived at your current address?

	Years		Months
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10. Why are you leaving this address?

11. Landlord/Agent details of this property (if applicable)

Name of landlord or agent (include even if privately rented)

Landlord/agent's phone no.

Weekly rent paid

\$

12. What was your previous residential address?

Postcode

13. How long did you live at this address?

	Years		Months
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14. Landlord/Agent details of this property (if applicable)

Name of landlord or agent (include even if privately rented)

Landlord/agent's phone no.

Weekly rent paid

\$

Was bond refunded in full?

If not why not?

G. EMPLOYMENT HISTORY

15. Please provide your employment details

What is your occupation?

What is the nature of your employment?
(FULL TIME/PART TIME/CASUAL)

Company Name and Employer's name

(inc. accountant if self employed or institution if a student)

Employer's address

Postcode

Contact name

Phone no.

Length of employment

Net income?

	Years		Months
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\$

16. Please provide your previous employment details

Occupation?

Employer's name and Contact name

Length of employment

Net income?

	Years		Months
--	-------	--	--------

\$

H. CONTACTS / REFERENCES

17. Please provide a contact in case of emergency

Surname

Given name/s

Relationship to you

Phone no.

18. Please provide two professional references

(NOT related to you and not already listed ie: Solicitor, Accountant etc)

1. Surname

Given name/s

Occupation

Phone no.

2. Surname

Given name/s

Occupation

Phone no.

I. OTHER INFORMATION

19. Car Registration

20. Please provide details of any pets:

Breed / Type / Age

Council registration / number

1.

2.

PLEASE NOTE

- Initial payments must be made by cash, bank cheque or money order within 24 hours after approval of application. No personal cheques accepted.
- Keys will not be handed over until the lease agreement has been signed by all applicants.
- This application is accepted subject to the availability of the property on the due date and no action shall be taken by the applicant against the landlord and the agent should any circumstances arise whereby the property is not available for occupation on the due date.

100 POINT IDENTIFICATION CHECK**Before any application will be considered, each applicant must achieve a minimum of 100 points:**

- | | |
|---|------------|
| - Last 4 rent receipts | #50 points |
| - Drivers Licence | #40 points |
| - Photo I.D. | #30 points |
| - Passport | #30 points |
| - Current motor vehicle registration papers | #10 points |
| - 2 references from previous landlords/agents | #20 points |
| - Copy of previous phone account, electricity account, gas account, bank statement (each) | #10 points |
| - Copy of birth certificate | #10 points |

Should you not be able to meet the 100 points, please speak to the Property Manager.

All tenancy applicants are subject to National Tenancy Database (NTD) checks.

OFFICE USE ONLY

Property rental

\$

Per week OR

\$

per month